



# Chinnor Parish Council

Minutes of **Finance and General Purposes Committee** meeting held on Monday 18<sup>th</sup> January 2021

**PRESENT:** Cllr Flint (Chair), Edwards, Gray, Minter, Wright, Williams.

**Staff:** Liz Folley, Jo Wills

1. **Apologies for absence:** Cllr Young
2. **Councillors Declaration of Pecuniary Interest & Dispensations:** None
3. **Public Question time:** 1 member of the public was present.
4. **Minutes of the Finance Committee:** 14<sup>th</sup> December 2020  
Proposed by Cllr Williams. Seconded by Cllr Edwards. All in favour.
5. **Monthly Finance Reports to be approved for December 2020:**  
Bank Statements – Proposed by Cllr Gray. Seconded by Cllr Minter. All in favour.  
Petty Cash – Cash Book - Proposed by Cllr Minter. Seconded by Cllr Wright. All in favour.  
Budget Update – Proposed by Cllr Edwards. Seconded by Cllr Williams. All in favour.
6. **Approval of payments:**  
The following payments were proposed by Cllr Gray. Seconded by Cllr Minter. All in favour.

HMRC – Tax & NI	2494.06
Bulk Pay – Salaries	7199.20
OCC Pensions – Contributions	2573.41
Prudential – AVC Contributions	150.00
MTS – Playing Fields	1020.00
White Horse – OKL winter maintenance - CIL	9202.80
Viking – A3 paper	13.06
Clarity Copiers – Photocopying	34.10
Microshade – IT Services	158.28
Scoop Dotty Dog – dog bin empty	165.00
LT – Christmas lights	1776.00
Grundon – empty of waste wheeler	141.24
Croner – HR Services	147.47
CNG – Gas @ WFCH	62.85
OPUS Energy – Electric HR	2.46
BT – Broadband and phone	109.46
BT – cloud voice	177.90
Arval Fuel – 4-12-20 to 09-12-20	37.31
Arval Fuel – 15-12-20 to 22-12-20	38.43
British Gas – Electric @ WFCH	147.47
Friends of the Ridgeway - Subscription	15.00
Lloyds Charge Card	389.35
<i>Premier Farnell – clear bags</i>	<i>171.60</i>
<i>Amazon – Wire Brush's</i>	<i>14.50</i>
<i>Tool Station – Maintenance</i>	<i>33.18</i>
<i>PolyBags Ltd – Litter Bin Liners</i>	<i>104.07</i>
<i>Vodafone Topup – Workshop Alarm</i>	<i>50.00</i>
<i>GiffGaff – Mtce team mobiles</i>	<i>16.00</i>

## **7. Contracts / Quotations**

7.1 ABS Alarms – Quote for update to alarm system at Pavilion - £450.00 – deferred until discussion with Cllr Young and the Pavilion Committee.

7.2 Fitness equipment – new fitness equipment OKL – grants available from SODC – The Clerk to apply for £4000.00 – there could be further opportunities to make this part of a fitness trail around the village, but would need further work up of this idea.

Proposed by Cllr Flint, seconded by Cllr Williams.

7.3 To confirm that a grant application has been submitted to SODC for funding the EV charging project. Cllr Flint reported that he was surprised that a grant had been applied for as he was understanding that this was going to be monitored and not necessarily invested in until an appropriate time (further to previous discussions) when technology and demand had improved. This is following discussion at F&GP and Full Council in previous months. Await grant outcome before any further discussions.

## **8. Other Communications and General Purposes**

8.1 Update on new boiler for WFCH – an installation date to be confirmed soon.

8.2 Covid update from The Clerk:

Office Closed – staff working from home until further notice.

Groundsmen working alternate weeks from 11.01.21 with face coverings at all times.

Vaccination process going well from Princes Risborough. 24 Street Friends have come forward to volunteer if needed. GNS helping with transport and to date has not been overwhelmed. The Clerk is in contact with Cross Keys PPG to coordinate but sadly Unity Health has not replied to emails yet.

**Chairman** \_\_\_\_\_ **Dated** \_\_\_\_\_