



Chinnor Parish Council

Minutes of the **Finance and General Purposes Committee** meeting held via Zoom on Monday 19th April 2021 at 7pm

PRESENT: Cllr Flint (Chair), Edwards, Gray, Minter, Young, Wright, Williams.

Staff: Liz Folley

1. **Apologies for absence:** None
2. **Councillors Declaration of Pecuniary Interest & Dispensations:**
3. **Public Question time:** Cllrs Ashdown, Mackenzie and Standage were present
4. **The minutes of the Finance Committee:** 15th March 2021 were approved
5. **Monthly Finance Reports to be approved:**
Bank Statements – March were approved. CCLA to be invited to give a presentation about the investment opportunities.
Petty Cash – March were approved
Budget Update – March was approved
6. **April Payments were approved**

Payments by Direct Transfer:	£
Clarity Copiers – Photocopying	32.22
HMRC – Tax & NI	2,484.10
Microshade – IT Services	128.28
OCC Pensions – Contributions	2,573.41
Prudential – AVC Contributions	150.00
Salaries - Staff	7,204.60
Scoop Dotty Dog – dog bin empty	165.00
ABS alarm update at pavilion	612.00
OALC – Annual Membership	1,452.55
OALC - Training Courses	420.00
OPFA – Annual Membership	74.00
CCP – 2021/22 Annual Utility Contribution	3000.00
Eventbrite – NALC Seminar	38.93
AADefib 2 defibrillators & Cabinets	3432.00
Payments by Direct Debit:	
Allstar Fuel – 26/02 – 01/03	58.18
Allstar Fuel – 15/03 – 23/03	85.83
BNP photocopier Lease	146.11
BT VP13177470 – Broadband and phone	109.46
BT GP00446891 - Cloud Voice	175.92
DF Sales – Food bags	388.80
Grundon – empty of waste wheeler	197.95
CNG – Gas @ WFCH	
Corona Energy – Electric HRR	9.72
Croner – HR Services	147.47
PWLB – Loan Repayment	10,110.91
Shire Leasing – Cloud Voice System	307.79

Payments by Direct Transfer:

£

Lloyds Charge Card
Giff gaff mobiles 16.00

16.00

7. Contracts / Quotations

7.1 To receive quotes for resurfacing at Jubilee Garden only one quote has been received. Warning signage to be put in place.

7.2 Quote from Chiltern Sport for repair work at MUGA.. contractor has visited site and stated that the carpet surface is at end of life and will need replacing

7.4 To undertake full electrical survey prior to contracting for EV points - it was agreed to go ahead with the load survey at £395 and if the results of this survey are positive the project will proceed with EV Car Shop at the project cost of £9697.21 which includes OLEV grant of £700

8. Other Communications and General Purposes

8.1 Covid update from The Clerk: Clerk working in closed office. Grounds staff are back to summer working hours.

8.2 It was agreed to work with contractor to obtain further funding to enable an increased range of fitness equipment at OKL

9. Date of next meeting – 17th May 2021

Chairman.....Dated.....