

Chinnor Parish Council

PRESENT: Cllrs Ashdown, Dunnet, Edwards, Gray, Mackenzie, Minter, Moore, Oliver, Ridgley, Wright, **Williams** and Young

Staff: Liz Folley

District Councillor Lynn Lloyd

Minutes of the **FULL COUNCIL** meeting held at The Community Pavilion on Monday 6th December 2021 at 7.30pm

1. **Apologies for absence:** Cllr Standage
D.Cllr Ian White & C. Cllrs Nigel Champken-Woods and Kate Gregory
2. **Declarations of Interest:** None
3. **Public Question Time:** No members of public present
4. **County Councillor and District Council Reports**
Report from District Councillors Lynn Lloyd and Ian White was emailed prior to the meeting. Members are encouraged to read the enforcement document.
Report from County Councillors Kate Gregory and Nigel Champken-Woods was emailed prior to the meeting
5. **Minutes of the last meeting: IT WAS RESOLVED THAT** TH Minutes of the Council Meeting held on 1st November 2021 be signed by the chairman
6. **Minutes of Committees:** The following minutes were noted and no matters arising
 - a) Planning Committee held on 8th November 2021
 - b) Finance and General Purposes Committee held on 15th November 2021
 - c) Amenities Committee held on 22nd November 2021
7. **Budget 2022/23 and Precept IT WAS RESOLVED** that the budget is approved and the precept request for 2022/23 will be £357,306
8. **Quotes and Contracts**
 - 8.1 EV Charging Points to confirm that the Pilot back office management fees will be £108 per socket or £306 per socket for 3 years if paid up front or £306 per socket for 3 years if paid up front. The transaction fee with Nayax remains at 2.9% with a connection fee of £75 per socket. It was agreed that the clerk should confirm that £108 per socket is fixed and that this option is preferred.
 - 8.2 Utilities: to note changes that have been recently made due to end of contracts and smaller companies being taken over.
 - 8.3 To consider change of contractor for waste wheelie bin. **IT WAS RESOLVED** that the clerk should change contractor in order for a service that meets the needs of the maintenance team
9. **Correspondence and other matters to discuss:**
 - 9.1 Traffic Calming – to confirm that Sydenham are progressing the stage 2 safety audit as required to include within the main scheme of the measures that Chinnor will be taking.
 - 9.2 Notification that John Gordon has stepped down as CPC representative on the Reading Room Committee. **IT WAS RESOLVED** that Cllr Moore take on the councils responsibilities on the Reading Room Committee
 - 9.3 Queens Jubilee 2022 Report and progress following public meeting held on 10th November

- 9.4 Notice of hearing – Licensing Act 2003 – TOAST – Application for grant of a premises licence to take place 10.30am Wednesday 8th December. Cllr Williams will attend on behalf of the council and state that whilst the council welcomes and encouraged new business there are concerns that the location of this business will cause some disturbance to local residents.
- 9.5 It was confirmed that Ian White remains as CPC appointed trustee on the St Andrew's Education Charity
- 9.6 Review of Chinnor Youth Club it was agreed to meet the staff on Thursday 16th December at 7pm to discuss their work and the future of the club.

10 HR update

- 10.1 The pension discretionary policy was reviewed and approved. It was agreed that the next review should take place April 2022
- 10.2 Staffing updates were discussed.

Chairman:.....Dated.....