

Chinnor Parish Council

Minutes of the **Finance and General Purposes Committee** meeting held on Monday 21st February 2022, 7.30pm at The Community Pavilion

PRESENT: Cllrs Ashdown, Dunnet, Gray, Mackenzie, Ridgley, Williams and **Wright**

Staff: Liz Folley and Helen Ambridge

1. **Apologies for absence:** Cllr. Standage, Minter, Young.
2. **Councillors Declaration of Pecuniary Interest & Dispensations:** None
3. **Public Question time:** No members of the public present.
4. **To approve the minutes of the Finance Committee:** The minutes of the 24th January 2022 were approved as a correct record and signed by the chairman.
5. **Monthly Finance Reports** were scrutinised and approved.
Bank Statements – January
Petty Cash – January
Budget Update – January
Payments - January
6. **Approval of payments:**

37.36	Clarity	Photocopying
12713.71	Tony Hathaway LTD	Installation of EV Charging Point
7525.68	Hugh Harris	Fresh Air Fitness – Outdoor Gym Equipment
334.26	Gallagher	Vehicle Insurance
335.01	Heritage Fund	Grant – following purchase of storage
2057.89	HMRC	Tax & NI contributions January
460.00	Matt Gomme	Hedge Cutting
136.67	Microshade	IT Hosting
2345.25	OCC	Pension Contributions January
2233.00	PCMS Design	Survey and Design Whites Field
150.00	Prudential	AVC Contributions January
114.40	Shield	Dog Bin Emptying
7364.81	Staff	Salaries January
37.04	Viking	Stationery

To note:

596.42	Lloyds Charge Card	
16.00	GiffGaff	Mobile phones
5.99	Amazon	Mouse Mat
10.49	Dog Bags	Reaplenish Ltd
9.47	RBH Joseph	Litter Picker
100.00	Egerton Consulting	Training
279.60	UK Power Networks	EV Project
174.87	Machine Spares	Band Saw for Windmill
7. **Contracts / Quotations**
 - 7.1 EV Project: Completion of project and consideration for the need of painting and bump strips at the parking bays. Confirmed that the EV point is now completed and working. It was agreed that the painting and bump strip needs to be done as soon as possible and an amount of £500 was approved to complete the work.

- 7.2 To consider any available quotes for replacement gates and associated ground and fencing work. Still awaiting more quotes for the gates. Quote from J Wells was approved for the fencing at Conigre play area.
- 7.3 To confirm tree works with Complete Trees it was agreed to accept quote from Complete Trees for all tree work.

8 S106 and CiLS

To review statement of available funds. Amounts confirmed

9. Grants

- 9.1 To review applications and agree grant funding if appropriate. **The following grants were approved.**

St Andrews Church £364.32 for CD Player and Tea at 3

SASA £938.90 for Play Equipment.

CYFC £1000.00 for Gazebos & Equipment.

Community Pavilion £1000.00 for Groundwork Maintenance

Greening Chinnor £116.00 for Hi viz jackets.

St Andrews School further clarification is needed regarding there IT project.

10. Asset Management

- 10.1 To agree that working group look at all outstanding projects and set priorities and allocation of available funding for approval. Cllr Wright to set date for first meeting
- 10..2 Update with regard to WFCH the fire officer will be coming out this week to make sure all fire safety standards are being met.

11 Other Communications and General Purposes

The Tree for the Queens Green Canopy has arrived and will be planted at the Village Hall on Monday 28th February at 2pm.

Date of next meeting –21st March 2022

Meeting concluded at

Chairman.....Dated.....