

CHINNOR PARISH COUNCIL

SUMMONED TO BE PRESENT: Cllr's Ashdown, Ball, Boyle, Cooke, Dixon, Edwards, Gray, **Mackenzie**, Minter, Sarai, Webb and Wright.

You are hereby summoned to attend the **Full Council Meeting** to be held Monday 22nd April 2024 at 7.30pm in the Main Function Room, Community Pavilion, Station Road for the transaction of the following business: -

1. **Apologies for absence:**
2. **Declarations of Interest** – Members are asked to declare any disclosable pecuniary interest in items on the agenda, and the nature of the interest, that has not already been recorded in the Member's Register of Interest.
3. **Public Questions** – (15 min) Questions from members of the public (who live, work or run a business in the Parish)
4. **County and District Council Reports**
5. **Minutes of the last meeting:**
To approve as a correct record, the Minutes of the Council Meeting held on 18th March 2024
6. **Minutes of Committees:** To note the Minutes of the following meetings and any questions or observations.
 - a) Amenities Committee 15/04/24
 - b) Planning Committee 15/04/24
7. **Financial Matters**
 - 7.1 Monthly Finance Reports to be approved
 - 7.2 Payments for approval
 - 7.3 Contracts / Quotations for consideration
 - 7.3.1 To consider quotes for replacement RTV
 - 7.3.2 To consider quotes for the provision of Health and Safety requirements
8. **Asset Management**
 - 8.1 To discuss new IT options for Councillors and the office.
 - 8.2 To note that CAGA have reported what they believe may be a dangerous construction at the boundary of the allotments. Clerk has informed SODC Building Control
9. **Correspondence and other matters to discuss.**
 - 9.1 To agree the housing needs survey and method of delivery
 - 9.2 Review of Policies and committee terms of reference.
10. **Cllrs Reports: Written reports to be submitted 7 days prior to the meeting.**
11. **Co-option to Council**
 - 11.1 To review the candidate's applications and opportunity to ask any questions
 - 11.2 Proposal to select candidates
 - 11.3 Co-opted member to sign the acceptance of office declaration.

12. Date of Next Meeting: The Annual Meeting 20th May 2024

Liz Folley

Clerk

16th April 2024