

CHINNOR PARISH COUNCIL

PRESENT: Cllr's Ashdown, Boyle, Edwards, Mackenzie, Sarai and **Webb**.

Staff: Liz Folley and Helen Ambridge

Minutes of the **AMENITIES COMMITTEE** meeting held **Monday 15th April 2024** in the Council Chamber, Community Pavilion, Station Road.

Public Question – three members of public present.

1. Apologies for absence: None

2. Declarations of Interest – Nothing declared

3. Minutes of the last meeting:

To approve as a correct record, the Minutes of the Amenities Committee held on 4th March 2024: **IT WAS RESOLVED** that the word achievement is amended to goals at point 5.1

Following this amendment **IT WAS RESOLVED** that the minutes of the Amenities Committee held on 4th March 2024 be signed by the chair.

4. Footpaths, Play Areas and Open Spaces

4.1 Old Kiln Lakes: CYFC request to start using the sports pitch from September. A quote totalling £4120 has been obtained for maintenance work to the sports pitch which would make the area usable for the Autumn season. To consider using S106 funding for this maintenance cost. **IT WAS RESOLVED** to accept the quote in order to bring the recreation area into a playable surface and to make an application to use the S106 money. **IT WAS RESOLVED** that the council will need to consider a budget requirement when the S106 maintenance money expires.

To consider and investigate the use of temporary toilet facilities at OKL It was agreed to obtain information for the hire of toilet facilities.

4.2 Whites Field: CYFC have informed us that their floodlights need replacing and upgrading to LED. There are 2 lights on the MUGA that are not working and the trees at the School boundary need assessing

IT WAS RESOLVED to put a resolution to full council to replace the lights and to agree how this can be funded. Cllr Boyle agreed to prepare a report containing all of the details for consideration.

IT WAS RESOLVED that the clerk should obtain a report from a tree surgeon with regard to the condition of the trees.

4.2.1 Agreements with CYFC to be reviewed and to also consider an agreement for use of Hill Road Rec and Old Kiln Lakes. To note that the use of OKL will require the consideration of providing temporary toilet facilities. **IT WAS RESOLVED** that Cllrs Boyle, Mackenzie and Webb will review the agreements and report back.

4.3 Conigre Play Area Following the lack of quotes received and due to Health & Safety to propose that the quote is accepted from Playspace Solution Ltd at cost of £764.93 (parts direct from manufacturer included in this quote total £564.93) **IT WAS RESOLVED** to accept this quote and to investigate a regular maintenance programme.

Cllr. Edwards left the meeting

4.4 Notice of confirmation of Public Path Order Crowell Bridleway No 19 and Chinnor Bridleway No 52 thanks to our footpath warden

4.5 Estover Way – Wildlife Area to note that an OCC tree officer will be attending the site on 24th April 2024

4.6 Biodiversity: The areas that will not be mown on a regular basis were noted.

5. Environmental Policy & Issues.

5.1 To agree that a working group is formed to review the environmental policy and if necessary to make recommendations for consideration. **IT WAS RESOLVED** that the forming of a new working group is deferred and linked with the NP review and biodiversity policy.

6. Youth Matters

7. Special Projects & Events

7.1 August Bank Holiday to approve applications to use the Marquee and consider ways to fill remaining slots. **IT WAS RESOLVED** to offer the Friday evening availability to CYFC and ask the Village Centre if they would like to consider using the Sunday evening

7.2 To consider quotes received to provide overnight security for Marquee **IT WAS RESOLVED** to accept the quote from Churchill Security

7.3 D Day Beacon 06.06.24 **IT WAS RESOLVED** to contact the C&PRR with regard to hosting the beacon.

7.4 Public Art - Update with regard to progress on gaining official agreement from the relevant land owners. Permission has not yet been obtained from the landowners at The Carriages or Chiltern View developments. The SODC Art Officer is involved in writing draft contracts.

IT WAS RESOLVED that under section 1, paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

8. Allotments

8.1 Update with regard to the recent ground work.

IT WAS RESOLVED that council must understand that the work has been completed as per the job specification and where the 10% contingency has been used prior to the final payment being processed.

Next Amenities Committee date: 3rd June 2024

Chair.....Date.....