

Chinnor Parish Council

SUMMONED TO BE PRESENT: Cllr's Ball, Edwards, Gray, Mackenzie, Webb and Wright

You are hereby summoned to attend a meeting of the **Finance and Policy Committee** to be held on 22nd July 2024 at 7.30pm in the main function room at Chinnor Community Pavilion. for the transaction of the following business: -

1. **Apologies for absence:** Cllr Ball
2. **Declaration of Interest:** Members are asked to declare any disclosable pecuniary interest in items on the agenda, and the nature of the interest, that has not already been recorded in the Member's Register if Interest.
3. **Public Question time:** (15 minutes maximum) To consider questions from public.
4. **Minutes of the last meeting:** Inaugural meeting of this committee therefore no minutes to be approved.
5. **Terms of Reference for Finance & Policy Committee** to be reviewed and any recommendation for amendments to be put forward to full council
6. **Finance Reports to be approved:**
Bank Statements
Petty Cash
Budget Update
Payments
7. **Grants**
To consider applications and agree payment of any awards to be made
8. **Contracts / Quotations**
Proposal to purchase replacement blower for maintenance team at total cost of £641.12 (Blower £349.29 Battery £ 291.83)
9. **Policies**
9.1 To prioritise policies for review and agree timeline
9.2 To review and adopt the model financial Regulations
9.3 To review and adopt the Statement of Internal Financial Control

Date of next meeting – 23rd September 2024

Liz Folley
Clerk