

## CHINNOR PARISH COUNCIL

**PRESENT:** Cllr's Ashdown, Ball, Boyle, Cooke, Dixon, Edwards, **Mackenzie**, Minter, Sarai, Webb and Wright.

Minutes of the **Full Council Meeting** held Monday 17<sup>th</sup> June 2024 at 7.30pm in the Main Function Room, Community Pavilion, Station Road

1. **Apologies for absence:** Received and accepted from Cllr Gray  
Also noted from D. Cllr. Ali Gordon-Creed
2. **Declarations of Interest** – nothing declared
3. **Public Questions** – There were 2 members of public in attendance. Friends of the Earth expressed concern about litter around the Middle Way shops and asked if a bin could be installed. The clerk reported that the Middle Way shops, car park and open space to the rear are privately owned.
4. **County and District Council Reports.** SODC report was circulated prior to the meeting. Cllr Sadler expressed his concern regarding the dangerous parking at Thame Road and will raise with OCC Highways
5. **Minutes of the last meeting: IT WAS RESOLVED that the** Minutes of the Council Meeting held on 20<sup>th</sup> May 2024 be signed by the chair as a correct record
6. **Minutes of Committees:** Minutes of the following meetings were noted
  - a) Amenities and Environment Committee 03.06.24
  - b) Planning Committee 10.06.24
7. **Financial Matters**  
**End of Year Accounts 2023/24 Resolution to approve items 7.1 – 7.4**  
**IT WAS RESOLVED to approve the following accounting statements.**
  - 7.1 Annual Accounts and Annual Governance Statement
  - 7.2 The Accounting Statements
  - 7.3 Report on Internal Audit completion
  - 7.4 Notice of Public Rights is dated 17<sup>th</sup> June 2024 and inspection of accounts can take place between 18<sup>th</sup> June – 29<sup>th</sup> July 2024
8. **Asset Management**
  - 8.1 To agree date for working group to meet in order to review current projects and agree steps to take major projects forward. It was agreed to meet on Monday 24<sup>th</sup> June at 7pm
9. **Correspondence and other matters to discuss.** None
10. **Cllrs Reports:**  
**Exclusion of the Public IT WAS RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.  
**10.1 CLT – Report from Cllr Dixon**  
Confirmed that CPC has subscribed to Oxfordshire First in order to access their resources and progress this project  
Cllr Dixon is determining current ownership of the land  
It was agreed that OCC highways should be contacted to look at access

Cllr Dixon informed the members that there is a Residents impact property fund to assist with independent living accommodation which may be of interest.

**IT WAS RESOLVED** that 5k is available for legal fees if necessary for the acquisition of land

**IT WAS RESOLVED** that Cllrs Ashdown, Minter, Boyle, Mackenzie, Dixon, Andrea Oughton and Ali Gordon-Creed are board members of the CLT and that this is formally registered.

**10.2** Update on communications with the Pavilion: Cllrs Boyle, Mackenzie and Webb have met very recently with the trustees. Notes from the meeting were not currently available.

**11. Date of Next Meeting: 15<sup>th</sup> July 2024**

Chair..... Date.....