

CHINNOR PARISH COUNCIL

SUMMONED TO BE PRESENT: Cllr's Ashdown, Boyle, Edwards, Mackenzie, Sarai and Webb.

Staff: Sue Atkins and Helen Ambridge

You are hereby summoned to attend a Meeting of the **AMENITIES & ENVIRONMENT COMMITTEE** To be held **Monday 02 September 2024** at 7.00pm at the Community Pavilion, Station Road.

Liz Folley - Clerk

Presentation from Cholsey Parish Council about their Environment Champion project

Public Question – (15 min) Questions from members of the public (who live, work or run a business in the Parish)

1. Apologies for absence:

- 2. Declarations of Interest** – Members are asked to declare any disclosable pecuniary interest or conflict of interest in items on the agenda, **and the nature of the interest**, that has not already been recorded in the Member's Register of Interest

3. Minutes of the last meeting:

To approve as a correct record, the Minutes of the Amenities Committee held on 8th April 2024

4. Footpaths, Play Areas and Open Spaces

4.1 Conigre Play Area -The rope bridge has come away from the wood structure and needs to be replaced. The new part from Playdale Playgrounds has been ordered - £2491.32

4.2 Play areas – following on from the ROSPA reports, there are repairs that need to take place. A spreadsheet is on VSM Share which shows what can possibly be done in-house and this will be updated as we get reports back.

4.3 St Andrew's Play Area – lease with SOHA has expired therefore decision about the future of this area to be considered. Proposed that a consultation with residents is launched to gain public opinion.

4.4 OKL: Quotes are being obtained and will be put to council to replace the fencing with 3ft wooden picket fencing and a self-closing gate around the play area.

Plus installing birdsmouth fencing or sleepers along the edge of the car park to prevent vehicular access onto the sports pitch.

5. Youth Matters

5.1 Skillzone review and future plans.

5.2 Youth club – Dep Clerk has first meeting with them on Thursday 05 Sept. To note that the youth workers are now completing time sheets with more detailed information on them. Dep Clerk will report back after meeting. To note that one of the youth workers has resigned but is still meeting with the Deputy Clerk.

6. Special Projects & Events

6.1 August Bank Holiday Marquee report of events.

6.2 Meet and Greet Event 30th September 2024

6.3 Service of Remembrance 10th November 2024

6.4 To confirm that the Christmas Tree will be ordered at cost of £945 and should be in place by week ending 22nd November. CCP will be organising a light switch on event Saturday 30th November.

6.5 VE Day 80th Anniversary – 8th May 2025 Clerk has emailed the RBL Chinnor Branch to ask if they are considering any celebrations.

6.6 Skate Park Tender to review draft document and propose that it is placed on contract finder.

6.7 Quotes are being obtained for preparing a job specification and tender documents for the Whites' Field Refurbishment project.

7. Allotments & Gardens

7.1 Potential danger of private garage at the boundary line on the allotments. Advice is being sought from Zurich.

7.2 Flower tubs/ planters –to consider if the gardens and flower tubs could be managed under a contract.

7.3 Proposal that MLCG are given permission to put a sign on their gate to discourage parking in front of it and paint road markings to reinforce the message

8. Clerks Report – To note

8.1 Toilets at OKL have been ordered and will be in place from 6th September.

8.2 An order has been placed with Floodlighting Services for the replacement LED floodlights/ column painting at Whites' Field on the pitch and MUGA at the cost of £18,950. Installation should commence beginning of October

8.3 (Item 4.3 minutes 01.07.24) Confirmation that the open space on Estover Way is owned by The Crown Estate

8.4 (Item 4.6 minutes 01.07.24) It has been established that users of council facilities can undertake work if council permission has been granted.

8.5 Request from Oak Hill Residents for council to consider taking ownership of the waste bin located at the footpath towards Old Kiln Lakes. Clerk has contacted SODC to ask for their consideration.

Next Amenities Committee date: 04 November 2024

Chair.....Date.....