

Chinnor Parish Council

SUMMONED TO BE PRESENT: Cllr's Edwards, Gray, Mackenzie, **Webb** and Wright

You are hereby summoned to attend a meeting of the **Finance and Policy Committee** to be held on 23rd September 2024 at 7.30pm in the main function room at Chinnor Community Pavilion. For the transaction of the following business: -

1. **Apologies for absence:** Cllr Gray
2. **Declaration of Interest:** Members are asked to declare any disclosable pecuniary interest in items on the agenda, and the nature of the interest, that has not already been recorded in the Member's Register if Interest.
3. **Public Question time:** (15 minutes maximum) To consider questions from public.
4. **Minutes of the last meeting:** To approve as a correct record, the Minutes of the Finance and Policy Committee held on 22nd July 2024
5. **Finance Reports to be approved:** Covering July – August 2024
Bank Statements
Petty Cash
Budget Update
Payments
6. **Grants**
To confirm that the window for applications is now open until 22nd November 2024 and will be presented to this committee at the next meeting – 2nd December 2024
7. **Contracts / Quotations**
To consider quotes
7.1 Fencing requirements at Old Kiln Lakes
7.2 Supply and Installation of self-closing gate at Hill Road Recreation Area
7.3 Telephone and broadband provision
7.4 IT Requirements for Office & councillors.
7.5 To agree that payment of £250 will be made to Chinnor Silver Band for their intended attendance at the Remembrance Day Service
8. **BUDGET 2025/26**
8.1 To put a process in place to produce a draft budget for consideration at the December Council Meeting – 16.12.24
9. **Policies**
To set a date for a working group to look at prioritising and reviewing the policies with a set timeline.

Date of next meeting – 02 December 2024

Liz Folley Clerk 18th Sept 2024