

## CHINNOR PARISH COUNCIL

**PRESENT:** Cllr's Ashdown, Boyle, Dixon, Edwards, Gray, **Mackenzie**, Minter, Sarai, Webb and Wright.

Also District councillors Ali Gordon-Creed and Ed Sadler

**Staff:** Liz Folley and Helen Ambridge

Meeting of the **Full Council Meeting** held on Monday 19<sup>th</sup> August 2024 at the Community Pavilion, Station Road

1. **Apologies for absence: IT WAS RESOLVED** that apologies from Cllr Sarai and Minter were accepted  
Apologies noted from County Councillors Gregory and Champken-Woods
2. **Declarations of Interest** – nothing to declare
3. **Public Questions** – One member of public present but no questions
4. **County and District Council Reports** emailed direct when received.
5. **Minutes of the last meeting:**  
IT WAS RESOLVED that the Minutes of the Council Meeting held on 15<sup>th</sup> July 2024 were signed by the chair
6. **Minutes of Committees:** The Minutes of the following meetings were noted
  - a) Finance & Policy Committee 22.07.24
  - b) HR Committee 29.07.24
  - c) Planning Committee 12.08.24 It was noted that a planning application comment had not been recorded in the minutes clerk to investigate
7. **Resignation of Councillors**  
Resignations from Councillors Richard Ball and David Cooke were received 29<sup>th</sup> July 2024. The monitoring officer at SODC was informed and the Notice of Vacancies were published. The MO confirmed on 19<sup>th</sup> August 2024 that no requests for an election have been received therefore the council can proceed to co-opt. As these councillors were chairs of committee's council to consider current committee membership and nominate new chairs whilst ensuring that no-one councillor is chair of more than one committee.  
  
Point of order was raised with regard to full council nominating these positions: following advice from the clerk  
**IT WAS RESOLVED** to continue with the agenda  
**IT WAS RESOLVED** that Cllr Wright is chair of the planning committee  
There were no nominations for vice chair  
**IT WAS RESOLVED** that Cllr Gray is chair of the Finance & Policy committee
8. **Correspondence and other matters to discuss.**
  - 8.1 Purchase of computer equipment and software package. **IT WAS RESOLVED** that Finance & Policy consider a full report at their next meeting.
  - 8.2 Meet the Council event on 30.09.24 no suggestions for format of this event were forthcoming. It was agreed that a co-option policy should be adopted.
  - 8.3 To consider if it would be beneficial for Council meetings to start at an earlier time

**IT WAS RESOLVED** to obtain the opinion of all councillors

8.4 Thame Road Parking - **IT WAS RESOLVED** to write to OCC with regard to the original TRO when the zebra crossing and zigzags were installed.

8.5 **IT WAS RESOLVED** to award 10k from the CiL funding to the Chinnor Community Swimming Pool towards their replacement liner.

8.6 **IT WAS RESOLVED** that the Deputy Clerk joins the SLCC at cost of £253pa

**9. Cllrs Reports:**

Cllr Dixon reported that the CLT group would meet at the pavilion on Tuesday 20<sup>th</sup> August at 2pm

Cllr Dixon reported that the Bus Stop sign at The High Street outside The Red Lion Public House has now been replaced.

**10. Clerk's Report: To note**

10.1 Air conditioning units have been installed at Community Pavilion. However, an electrician is required to complete the work. Quotes are being sought. Concern has been raised with regard to height of units – safety foam has been added as a temporary measure whilst other options are considered.

10.2 Public Art: It is believed that all relevant permission is now in place. The relevant S106 monies will be applied for.

10.3 Work has commenced on funding applications for the WF refurbishment

10.4 SkatePark: Tender information is being prepared to upload onto the .gov contract finder. Aiming for this to be ready by end of August 2024

10.5 Walk and talk meeting with OCC Highways will take place 10<sup>th</sup> September 2pm  
Cllrs Dixon, & Mackenzie to attend along with D.Cllr Ed Sadler

10.6 Quote Requests have been sent for the following

- Replacement Fencing at OKL Play area and Birdmouth fencing in front of the sports pitch
- Replacement of self-close gate at Hill Road Rec
- Ecologists to carry out report for planning application at OKL
- Tree work at Whites' Field
- Project management for WF refurbishment

10.7 The temporary toilets should be delivered to OKL 6<sup>th</sup> September. It was noted that fees and charges for all council facilities should be reviewed.

**11. August Bank Holiday** The marquee will be installed on Tuesday 20<sup>th</sup> August and a programme of community events will be hosted. Sadly, there has not been enough interest for the Sunday afternoon event so this will need to be cancelled.

**12. Complaints & Freedom of Information to be noted**

**12.1** Following a complaint with regard to speeding on Lower Icknield Way a meeting was held with OCC Highways Officers and a representative from TVP. OCC has agreed to conduct traffic surveys to obtain evidence of the speeding and weight of the vehicles using the road.

**12.2** Letter received concerning the communal areas of flats at Church Road and has been passed to SODC

**12.3** To note that FOI requests with regard to matters relating to CAGA is currently ongoing

**12.4** To note that a letter of complaint regarding the conduct of the CAGA committee has been responded to following advice received from OALC

**12.5** Complaints were received about the clearing of land to the rear of the shops at Middle Way. SODC have checked the area and there is no notable breach.

**13. Date of Next Meeting:** 16<sup>th</sup> September 2024

Chair.....Date.....