

CHINNOR PARISH COUNCIL

Present: Cllrs Mackenzie, Edwards, Sarai and Webb

Staff: Sue Atkins and Helen Ambridge

Minutes of the **AMENITIES & ENVIRONMENT COMMITTEE** Held **Monday 2nd September 2024** at 7.00pm at the Community Pavilion, Station Road.

7.00pm Presentation by Cholsey Parish Council

Public Questions – There were no members of the public present.

1. Apologies for absence: Cllr Boyle and Cllr Ashdown

2. Declarations of Interest –. No interests declared.

3. Minutes of the last meeting:

IT WAS RESOLVED that the minutes from 01 July 2024 were a correct record and were signed by the chair.

4. Footpaths, Play Areas and Open Spaces

4.1 Conigre Play Area IT WAS RESOLVED that a proposal is put to Full Council to consider updating all play equipment at the Conigre Play Area.

4.2 Play areas. IT WAS RESOLVED that an update on the actions required from the ROSPA report should be brought to each Amenities Meeting until all works have been completed.

4.3 St Andrew's Play Area. IT WAS RESOLVED that recommendation is made to Full Council that the lease is not renewed.

4.4 OKL: To note that quotes are being obtained and will be put to council to replace the fencing with 3ft wooden picket fencing and a self-closing gate around the play area. Plus installing birdsmouth fencing or sleepers along the edge of the car park to prevent vehicular access onto the sports pitch.

5. Youth Matters

5.1 Skillzone review and future plans. The Committee thanked Cllr Boyle and the Deputy Clerk for their efforts in putting together the Skillzone Day and congratulated them on its success.

5.2 Youth club. IT WAS RESOLVED that, particularly in light of the White's Field redevelopment, that the future employment of youth workers is made an agenda item on the next H R Meeting agenda and that the Deputy Clerk will give a report following on from her meeting on 05 September.

6. Special Projects & Events

6.1 August Bank Holiday Marquee report of events. IT WAS RESOLVED that this item be brought to the November Amenities Meeting as an agenda so that an earlier start with organisation can be made.

6.2 Meet and Greet Event 30th September 2024. IT WAS RESOLVED that all councillors will be asked to confirm their attendance and that Deputy Clerk will put together short summary what was discussed.

6.3 To note Service of Remembrance 10th November 2024. IT WAS RESOLVED that a proposal is made to the next Finance Committee meeting that a donation of £250 is made to Chinnor Silver Band.

6.4 To confirm that the Christmas Tree will be ordered at cost of £945 and should be in place by week ending 22nd November. CCP will be organising a light switch on event Saturday 30th November.

6.5 VE Day 80th Anniversary – 8th May 2025 To note the Clerk has emailed the RBL Chinnor Branch to ask if they are considering any celebrations.

6.6 Skate Park Tender to review draft document and propose that it is placed on contract finder. **IT WAS RESOLVED** to request that Clerk produces a report that includes what the process is, where the tender fits in that process, what the budget agreement is and what happens if no companies respond to the tender process and to place as an agenda item for Full Council.

6.7 Quotes are being obtained for preparing a job specification and tender documents for the Whites' Field Refurbishment project. **IT WAS RESOLVED** that the clerk should give clarification on what the job spec is.

7. Allotments & Gardens

7.1 Potential danger of private garage at the boundary line on the allotments. To note that advice is being sought from Zurich.

7.2 Flower tubs/planters. **IT WAS RESOLVED** to place an advert for a person who loves/knows plants in the Chinnor Pump, on the website and on Facebook and that the Deputy Clerk will draft the same and send to Cllr Sarai for design.

7.3 Proposal that MLCG are given permission to put a sign on their gate to discourage parking in front of it and paint road markings to reinforce the message. **IT WAS RESOLVED** that MLCG can place a sign on the gate to discourage parking in front of it but that road markings are not agreed.

8. Clerks Report – To note

8.1 Toilets at OKL have been ordered and will be in place from 6th September.

8.2 An order has been placed with Floodlighting Services for the replacement LED floodlights/ column painting at Whites' Field on the pitch and MUGA at the cost of £18,950. Installation should commence beginning of October and includes the double headed lights as previously discussed.

8.3 (Item 4.3 minutes 01.07.24) Confirmation that the open space on Estover Way is owned by The Crown Estate

8.4 (Item 4.6 minutes 01.07.24) It has been established that users of council facilities can undertake work if council permission has been granted.

8.5. IT WAS RESOLVED to consider the request from Oak Hill residents regarding ownership of the bin located at the footpath towards Old Kiln Lakes once SODC has responded to the Clerk's request for their consideration.

Next Amenities Committee date: 04 November 2024

Chair.....Date.....