

CHINNOR PARISH COUNCIL

SUMMONED TO BE PRESENT: Cllr's Ashdown, Boyle, Dixon, Edwards, Gray, Mackenzie, Minter, Sarai, Webb and Wright.

You are hereby summoned to attend the **Full Council Meeting** to be held on Monday 18th November 2024 at 7.00pm in the Main Function Room, Community Pavilion, Station Road for the transaction of the following business: -

1. **Apologies for absence:** Cllr Sarai
2. **Declarations of Interest** – Members are asked to declare any disclosable pecuniary interest in items on the agenda, and the nature of the interest, that has not already been recorded in the Member's Register of Interest.
3. **Public Questions** – (15 min) Questions from members of the public (who live, work or run a business in the Parish)
4. **County and District Council Reports**
5. **Minutes of the last meeting:**
To approve as a correct record, the Minutes of the Council Meeting held on 14th October 2024
6. **Minutes of Committees:** To note the Minutes of the following meetings and any questions or observations.
 - a) HR Committee 28.10.24
 - b) Amenities & Environment Committee 04.11.24
 - c) Planning Committee 11.11.24
7. **SODC art trail officer**
7.1 To agree to pay £16,000 to the artists for materials as recommended by the Amenities Committee.
8. **Proposals from Committees & Councillors**
9. **Correspondence and other matters to discuss**
 - 9.1 A reminder to all councillors and staff to abide by the code of conduct, with particular attention to communication and correspondence and treating each other with respect and civility.
 - 9.2 **CLT:** registration, grant applications and housing needs survey
 - 9.3 **Youth Strategy** to discuss and agree the draft strategic document
10. **Cllrs Reports:**
11. **Clerk's Report:**
 - 11.1 To note that the skatepark tender is about to go live on the contract finder platform, just awaiting final approval on contract finder
 - 11.2 To note the trees on Thame Road, opposite the shops, are not the responsibility of CPC as they are on private land
 - 11.3 Parking on Old Kiln Lake and drains on roundabout – an email has been sent to OCC Highways and SODC drainage engineer and response is awaited

11.4 Community Engagement Event 26th November, midday – 2pm. Councillors to confirm their attendance.

11.5 Council Publicity 23rd November, councillors requested to be available from 11.30am – 12.30pm to liaise with residents.

- 12. Exclusion of the Public** To proposed that under Section 1, Paragraph 2 of The Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

13. To discuss Council's responses in respect of CAGA

Date of Next Meeting: 16th December 2024

Liz Folley

Clerk

13th November 2024