

Chinnor Parish Council

PRESENT: Cllr's Edwards, Mackenzie, **Webb** and Wright

Minutes of the **Finance and Policy Committee** meeting held on 23rd September 2024 at 7.30pm at Chinnor Community Pavilion. For

1. **Apologies for absence:** Cllr Gray
2. **Declaration of Interest:** Nothing to declare
3. **Public Question time:** (15 minutes maximum) To consider questions from public.
4. **Minutes of the last meeting:** To approve as a correct record, the Minutes of the Finance and Policy Committee held on 22nd July 2024
5. **Finance Reports to be approved:** Covering July – August 2024
Bank Statements
Petty Cash
Budget Update
Payments
6. **Grants**
To confirm that the window for applications is now open until 22nd November 2024 and will be presented to this committee at the next meeting – 2nd December 2024
7. **Contracts / Quotations**
To consider quotes
7.1 Fencing requirements at Old Kiln Lakes **IT WAS RESOLVED** that Landmark are awarded this contract.
7.2 Supply and Installation of self-closing gate at Hill Road Recreation Area
7.3 Telephone and broadband provision It was **RESOLVED** that the clerk should obtain some quotes and bring back to the next meeting.
7.4 IT Requirements for Office & councillors. **IT WAS RESOLVED** to accept the quote. Clerk to get a timeline and ensure that this is in place this financial year.
7.5 To agree that payment of £250 will be made to Chinnor Silver Band for their intended attendance at the Remembrance Day Service
8. **BUDGET 2025/26**
8.1 To put a process in place to produce a draft budget for consideration at the December Council Meeting – 16.12.24 **IT WAS RESOLVED** that an extra meeting will be held on 25th November for members to scrutinise and make a recommendation.
9. **Policies**
To set a date for a working group to look at prioritising and reviewing the policies with a set timeline. Clerk to produce a list of the policies currently in place and needed. Working group
Communication & vexatious correspondence

Accountability and governance.
Co-option

Date of next meeting – 25th November 2024

Chair.....Date.....