

# **CHINNOR PARISH COUNCIL**

**PRESENT:** Cllr's Ashdown, Boyle, Mackenzie and Webb.

**Staff:** Liz Folley and Helen Ambridge

Minutes of the **AMENITIES & ENVIRONMENT COMMITTEE** meeting held **Monday 4<sup>th</sup> November 2024** at 7pm in the Community Pavilion, Station Road.

**Public Questions** – 5 members of the public were present. Matthew Day the artist assigned to the Public Art Project addressed the committee with regards to item 6.4 on the agenda and a request for funding to allow him to commence with the production of the agreed sculptures. An issue with regard to the allotment code of conduct and the behavior at the recent CAGA AGM was raised.

Questions were raised with regard to Land Registry and the Occupancy agreement. The CAGA accounts have not been audited and this has caused concern.

Request that the environment policy is reviewed at a dedicated meeting.

**1. Apologies for absence:** Received and accepted from Cllrs Edwards and Sarai

**2. Declarations of Interest** – Non-declared

**3. Minutes of the last meeting:**

To approve as a correct record, the Minutes of the Amenities & Environment Committee held on 2<sup>nd</sup> September 2024. **It was RESOLVED** that the minutes are signed by the Chair as a true record.

**4. Footpaths, Play Areas and Open Spaces**

**4.1** The play area repair action list was reviewed. It was Requested that a timeline is added to the action list. With a view to refurbishment it was agreed that a professional assessment of the play area is undertaken and a 5 year plan produced.

**5. Youth Matters**

**5.1** To note that a draft youth strategy is being prepared and will be put to council for consideration at the meeting being held 18<sup>th</sup> November 2024. Noted

**5.2** To note that the advert for a Youth Leader is now published. The closing date for applicants is 15<sup>th</sup> November. Candidates will be invited to attend youth club 28<sup>th</sup> November. Interviews will take place 2<sup>nd</sup> December. The interview panel will be Cllrs Boyle & Mackenzie and Sue Atkins. Noted

**6. Special Projects & Events**

**6.1 Community Engagement** event will take place 26<sup>th</sup> November 12midday – 2pm. Light lunch to be provided. All councillors and representatives from the local clubs, organisations and charities will be invited to attend. Noted

Councillors to consider having a banner at the High Street – 23<sup>rd</sup> November 11.30am – 12.30pm

**6.2 August Bank Holiday Marquee** following the positive reports and community use from 2024 council to consider the same provision for 2025. **IT WAS RESOLVED** that the marquee events should continue 2025.

**IT WAS RESOLVED** that Skillzone, Community Awards & Sunday afternoon event should be hosted by CPC and a budgetary requirement of 5k considered

**6.3 Service of Remembrance** 10<sup>th</sup> November 2024 leaving from Doveleat at 10.30am. Noted

**6.4 Public Art: IT WAS RESOLVED** that recommendation is made to full council that a 16k payment is made to the artist in order that the material can be purchased ahead of the S106 monies being received by CPC.

To note that SODC has stated that a further 38k will be made available from the Persimmon development. It has been suggested that this could enhance the art trail. Small working group required to look at this in detail.

It was agreed that more information and detail is required a full report will be presented to the next full council meeting.

6.5 **Christmas Tree Switch On** event is being organised by the Community Pavilion on 30<sup>th</sup> November at 6pm. Councillors requested to attend.

**7. Allotments & Gardens**

7.1 It was noted that a date is being sought for the bi-annual CAGA management meeting.

7.2 To agree CPC statement following the recent CAGA AGM – **IT WAS RESOLVED** to put a proposal to full council.

7.3 To approve advert for contractor to take on responsibility of the CPC owned gardens and flower tubs – **It was RESOLVED** that a schedule of work should be prepared and the advert altered.

**8. Clerks Report**

8.1 Confirmation that the fencing work at OKL has been completed.

8.2 Vehicular Access on the Ridgeway it has been confirmed by our footpath warden, that both the properties and BBOWT has a protected right of access.

8.3 OCC officers do not believe that there are any BOATS in Chinnor but will be taking further action to confirm the situation.

8.4 OCC have confirmed that the tree work at the Estover Way Drainage Pond will take place 12<sup>th</sup> /13<sup>th</sup> December

8.5 To confirm that the current state of the roundabout at Conigre Play Area does not pose any more of a risk than a fully working one.

**Next Amenities Committee date: 6<sup>th</sup> January 2025**

Chair.....Date.....