

CHINNOR PARISH COUNCIL

SUMMONED TO BE PRESENT: Cllr's Ashdown, Dixon, Edwards, Gray, Mackenzie, Minter, Portnall, Sarai, Webb and Wright.

You are hereby summoned to attend the **Full Council Meeting** to be held on Monday 20th January 2025 at 7.00pm in the Main Function Room, Community Pavilion, Station Road for the transaction of the following business: -

1. **Apologies for absence:**
2. **Declarations of Interest** – Members are asked to declare any disclosable pecuniary interest in items on the agenda, and the nature of the interest, that has not already been recorded in the Member's Register of Interest.
3. **Public Questions** – (15 min) Questions from members of the public (who live, work or run a business in the Parish)
4. **Reminder to Councillors:** Only items on the agenda can be raised and/or discussed at meetings. It is unlawful for items not on the agenda to be discussed at meetings.
5. **County and District Council Reports**
6. **Minutes of the last meeting:**
To approve as a correct record, the Minutes of the Council Meeting held on 16th December 2024
7. **Minutes of Committees:** To note the Minutes of the following meetings and any questions or observations.
 - a) Amenities & Environment 06.01.25
 - b) Planning 13.01.25
8. **Proposals from Committees & Councillors**
 - 8.1 To form a working group to work on the August Bank Holiday event and agree members of the same.
 - 8.2 To confirm the Council's position on co-option and to put in place a plan to co-opt new councillors.
 - 8.3 To receive an update from Cllr Dixon on the Housing Needs Survey
 - 8.4 To make a plan to ensure the protection of the village green at Henton, including the kerb and the erosion of the verge.
 - 8.5 To agree the Development of Public Art in Chinnor can now be sent to Persimmon.
 - 8.6 To form a working group to review the Neighbourhood Plan actions
9. **Clerk's Report:**
 - 9.1 To note that the submission period for tenders for the skatepark is now closed and to confirm that a working party will be meeting during the week commencing 27th January 2025 to review all submissions and make their recommendations to the next Full Council meeting.
 - 9.2 To review S106 monies that expire in 2 years or less to ensure there plans in place prior to the expiry date.
 - 9.3 To note that the office redecoration took place over the Christmas break.

9.4 To note that the Deputy Clerk & Cllr Ashdown attended the OALC training course “Leading Your Council” on 9th January 2025.

Date of Next Meeting: 17th February 2025

Liz Folley

Clerk

15th January 2025