

## CHINNOR PARISH COUNCIL

**PRESENT:** Cllr's Ashdown, Boyle, Dixon, Gray, **Mackenzie**, Minter, Webb and Wright.

**Staff:** Liz Folley and Helen Ambridge

Minutes of the **Full Council Meeting** held on **Monday 18<sup>th</sup> November 2024**, 7.00pm at the Community Pavilion, Station

1. **Apologies for absence:** Cllrs Sarai & Edwards  
Also noted from D.Cllr Ed Sadler
2. **Declarations of Interest** – Nothing declared
3. **Public Questions** – There were 3 members of public in attendance. Paul Harrison introduced himself to the council as a candidate for the OCC elections May 2025.
4. **County and District Council Reports**  
D. Cllr Ali Gordon-Creed highlighted some subjects from the report that had been submitted. Members encouraged to log onto the local nature recovery map on the SODC website.
5. **Minutes of the last meeting:**  
**IT WAS RESOLVED** that the Minutes of the Full Council Meeting held on 21st October 2024 were amended to show the detail of the previous amendment of the minutes date 16<sup>th</sup> September 2024, they were then approved to be signed by the chair.
6. **Minutes of Committees:** The minutes of the following meetings were noted
  - a) HR Committee 28.10.24
  - b) Amenities& Environment Committee 04.11.24
  - c) Planning Committee 11.11.24 it was agreed that section 10.2 of the minutes should be amended to show the outcome of the planning application.

**IT WAS RESOLVED** that the date for the next amenities and environment committee meeting would take place 6<sup>th</sup> January 2025

7. **SODC art trail officer**  
**7.1 IT WAS RESOLVED** that a payment of £16,000 is paid to the artist (Public Art Project) for materials, prior to the receipt of the S106 monies being paid to CPC, as recommended by the Amenities Committee.  
The SODC Public art development officer who was in attendance informed the council that £34,800 (index linked) Public Art funding is available from the persimmon development if CPC can use this to deliver art projects within the community. **IT WAS RESOLVED** that CPC will put a project plan together in order to deliver this project with the available funding for the community. SODC will work with the clerk to put a project plan together with the suggestions that are being discussed.
8. **Proposals from Committees & Councillors**
9. **Correspondence and other matters to discuss**  
**9.1** A reminder was given to all councillors and staff to abide by the code of

conduct, with particular attention to communication and correspondence and treating each other with respect and civility.

**9.2 CLT: IT WAS AGREED** that registration to form a CIO needs to be progressed. **IT WAS RESOLVED** that grant applications for land clearance and the cost for the housing survey are submitted to the SODC Councillor funding. **IT WAS AGREED** that the housing needs survey will be sent out 10<sup>th</sup> January **IT WAS RESOLVED** that council will underwrite a possible shortfall if further grants are not available for the site clearance work.

**9.3 Youth Strategy IT WAS RESOLVED** to adopt the youth strategy

**10. Cllrs Reports:**

Cllr Ashdown attended the Good Neighbour Scheme AGM and will submit a report in due course.

**11. Clerk's Report:**

11.1 To note that the skatepark tender is about to go live on the contract finder platform, just awaiting final approval on contract finder

11.2 To note the trees on Thame Road, opposite the shops, are not the responsibility of CPC as they are on private land. OCC Tree officers will be contacting the owners as some work is required.

11.3 Parking on Old Kiln Lake and drains on roundabout – an email has been sent to OCC Highways and SODC drainage engineer and response is awaited

11.4 Community Engagement Event 26<sup>th</sup> November, midday – 2pm. Councillors to confirm their attendance.

11.5 Council Publicity 23<sup>rd</sup> November, councillors requested to be available from 11.30am – 12.30pm to liaise with residents.

**12. Exclusion of the Public IT WAS RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**13. To discuss Council's responses in respect of CAGA**

A discussion took place about the CPC relationship with CAGA.

**IT WAS AGREED** that a meeting should take place with the chair of CAGA

**Date of Next Meeting:** 16<sup>th</sup> December 2024

Chair.....Date.....