

## CHINNOR PARISH COUNCIL

**SUMMONED TO BE PRESENT:** Cllr's Ashdown, Dixon, Edwards, Gray, Mackenzie, Minter, Portnall, Sarai, Webb and Wright.

You are hereby summoned to attend the **Full Council Meeting** to be held on Monday 24<sup>th</sup> March 2025 at 7.00pm in the Main Function Room, Community Pavilion, Station Road for the transaction of the following business: -

1. **Apologies for absence:**
2. **Declarations of Interest** – Members are asked to declare any disclosable pecuniary interest in items on the agenda, and the nature of the interest, that has not already been recorded in the Member's Register of Interest.
3. **Public Questions** – (15 min) Questions from members of the public (who live, work or run a business in the Parish)
4. **County and District Council Reports**
5. **Minutes of the last meeting:**  
To approve as a correct record, the Minutes of the Council Meeting held on 17<sup>th</sup> February 2025
6. **Co-option**  
To elect a Co-opted member onto the Council to serve for the remaining term of office until May 2027
7. **Minutes of Committees:** To note the Minutes of the following meetings and any questions or observations.
  - a) Amenities & Environment 03.03.25
  - b) Planning Committee 10.03.25
  - c) Finance & Policy Committee 17.03.25
8. **Proposals/Reports from Committees & Councillors**
  - 8.1 To consider and agree the following resolution in respect of CAGA:  
***CPC supports the new CAGA committee in its stated aims and objectives. The matter of the incident at the CAGA AGM has been resolved by CAGA apologizing to the complainant. CPC considers the matter closed and no further correspondence will be entered into regarding it.***
  - 8.2 Update on Skatepark proposals from Cllr Gray
  - 8.3 To consider and agree quotes for works at St Andrews Play Area
  - 8.4 To consider and agree quotes for the tree works at White's Field
  - 8.5 Community Land Trust to consider and agree next steps. Cllr Dixon to report
  - 8.6 Public Transport Representation report from Cllr Dixon to be considered
  - 8.7 To note that the Housing Needs Survey has been completed, and the Report is now available
9. **Clerk's Report:**
  - 9.1 SODC Drainage engineer and OCC Highways Station Road near the railway bridge. Work commenced to clear the drains on 7<sup>th</sup> March 2025. The drainage engineer has noted some issue with some manhole chamber ironworks and will

be reattending asap to complete the work and may also include further surveying of the drainage network.

9.2 OCC Priority Action Flood Projects 2025/26 following correspondence with chair of Sydenham PC to propose that an application is submitted to undertake the work on the B4445 to alleviate the severe flooding on the Thame Road to Towersey junction.

9.3 Friends of the Earth request permission to plant a few extra trees on the Conigre playing fields where trees were planted a number of years ago *Requested a map of the exact location*

9.4 To confirm that a contractor has been appointed to undertake the gardening commitments for the spring season.

9.5 To approve Meeting Dates 2025/26

9.6 To consider approval of Financial Regulations Policy

**Exclusion of the Public** To proposed that under Section 1, Paragraph 2 of The Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

## **10. Community Asset**

To consider report and possible action following meeting.

**Date of Next Meeting:** 14<sup>th</sup> April 2025

*Liz Folley*

Clerk

19<sup>th</sup> March 2025