

## CHINNOR PARISH COUNCIL

**PRESENT:** Cllr's Ashdown, Dixon, Edwards, Gray, **Mackenzie**, Minter, Portnall, Sarai, Webb and Wright.

**Staff:** Clerk & Deputy Clerk

District Councillors Gordon-Creed & Sadler also in attendance

Minutes of the **Full Council Meeting** held on Monday 20<sup>th</sup> January 2025 at 7.00pm in the Main Function Room, Community Pavilion, Station Road

1. **Apologies for absence:** Received and accepted from Cllr Minter
2. **Declarations of Interest** – Nothing declared
3. **Public Questions** – 3 members of public present. Helana Richards introduce herself as a candidate for the county council elections as a representative of the Green Party
4. **Reminder to Councillors:** Only items on the agenda can be raised and/or discussed at meetings. It is unlawful for items not on the agenda to be discussed at meetings except for those listed at section 10 of the standing orders.
5. **County and District Council Reports** D.Cllr Gordon-Creed updated the Council on the report that had recently been circulated. The County Council report was circulated by email 13.01.25
6. **Minutes of the last meeting:**  
**IT WAS RESOLVED** that the Minutes of the Council Meeting held on 16<sup>th</sup> December 2024 were signed by the chair
7. **Minutes of Committees:** The Minutes of the following meetings were noted
  - a) Amenities & Environment 06.01.25
  - b) Planning 13.01.25
8. **Proposals from Committees & Councillors**
  - 8.1 To form a working group to work on the August Bank Holiday event and agree members of the same. **IT WAS RESOLVED** that Cllrs. Portnall, Ashdown, Sarai and Mackenzie would be the working party and will meet 3<sup>rd</sup> February 2025
  - 8.2 To confirm the Council's position on co-option and to put in place a plan to co-opt new councillors. **IT WAS RESOLVED** that the policy approved by the HR committee should remain. The clerk to advertise the positions with immediate effect.
  - 8.3 Cllr Dixon gave an update on the Housing Needs Survey which is now live. Cllr Sarai will prepare a press release for social media
  - 8.4 To make a plan to ensure the protection of the village green at Henton, including the kerb and the erosion of the verge. **IT WAS RESOLVED** To investigate a bylaw/legislation to prevent vehicles parking on the green. **IT WAS RESOLVED** that the clerk should obtain quotes for boulders and post and chain fencing. Council to communicate with Henton residents. **IT WAS RESOLVED** that the clerk should serve a notice to those that have damaged the green with a demand that the necessary repairs are made.

8.5 **IT WAS RESOLVED** that the Development of Public Art in Chinnor proposal can now be sent to Persimmon.

8.6 To form a working group to review the Neighbourhood Plan actions. **IT WAS RESOLVED that** Cllrs Ashdown, Wright & Mackenzie would be the working group to start this review

**9. Clerk's Report:**

9.1 It was noted that the submission period for tenders for the skatepark is now closed and to confirm that a working group will be meeting during the week commencing 27<sup>th</sup> January 2025 to review all submissions and make their recommendations to the next Full Council meeting. Cllrs Makenzie, Edwards & Gray will be the working group. The group will meet at 10am 28.01.25 and at 12.30pm 30.01.25

9.2 The S106 monies that expire in 2 years to be reviewed to ensure that plans in place prior to the expiry date. **IT WAS RESOLVED** that a report goes to the Finance Committee.

9.3 To note that the office redecoration took place over the Christmas break.

9.4 To note that the Deputy Clerk & Cllr Ashdown attended the OALC training course "Leading Your Council" on 9<sup>th</sup> January 2025.

9.5 **IT WAS RESOLVED** to accept the terms and conditions for the release of the S106 funding for practice nets at the existing cricket field in the parish of Chinnor. The total contribution amount held is £2,567.22.

**Date of Next Meeting:** 17<sup>th</sup> February 2025

Chair.....Date.....