

CHINNOR PARISH COUNCIL

SUMMONED TO BE PRESENT: Cllr's Ashdown, Dixon, Edwards, Gray, Mackenzie, Minter, Portnall, Sarai, Webb and Wright.

You are hereby summoned to attend the **Full Council Meeting** to be held on Monday 14th April 2025 at 7.00pm in the Main Function Room, Community Pavilion, Station Road for the transaction of the following business: -

1. **Apologies for absence:**
2. **Declarations of Interest** – Members are asked to declare any disclosable pecuniary interest in items on the agenda, and the nature of the interest, that has not already been recorded in the Member's Register of Interest.
3. **Public Questions** – (15 min) Questions from members of the public (who live, work or run a business in the Parish)
4. **County and District Council Reports**
5. **Minutes of the last meeting:**
To approve as a correct record, the Minutes of the Council Meeting held on 24th March 2025
6. **Minutes of Committees:** To note the Minutes of the following meeting and any questions or observations.
 - a) Planning Committee 07.04.25
7. **Proposals/Reports from Committees & Councillors**
 - 7.1 To consider quote for streaming & recording meetings [Meeting Owl 3 - 360 Degree, 1080p HD Video Conference Camera](#)
 - 7.2 To consider request from Village Centre for funding that is outside of the CPC grant criteria
 - 7.3 CLT: Update from Cllr Dixon
 - 7.4 Skatepark: to consider next steps with marketing, public consultation and submission of planning application.
 - 7.5 Report from Cllr Ashdown following her meeting with Friends of the Earth
8. **Clerk's Report:**
 - 8.1 OCC Part night lighting to reduce energy and carbon emissions and to boost biodiversity. A public consultation will be launched in May to consider Street Lights being turned off between the hours of 11.30pm – 5.30am. It is understood that Communities will consider and decide if they want to be part of the scheme. A proposal will be put to OCC Cabinet at their July meeting.
 - 8.2 Payroll Software: proposal that clerk proceeds with purchase of software through BrightHR at the cost of £3 per employee per month.
 - 8.3 St Andrews Play Area: to confirm that work has now been completed to remove all the play equipment and concrete. Grass seed has been planted. SOHA has been notified of condition.
 - 8.4 To note that SOHA have confirmed ownership of the strip of land at Greenwood Avenue adjacent to no 31.

8.5 OCC has confirmed that there is no funding currently available for the funding of upgrading the footpath from Chinnor to Henton. However if the PC wish to investigate they would be happy to advise.

9. Asset Management

To agree a date for working group to meet and enable a review of all assets and associated projects.

Date of Next Meeting: 19th May 2025

Liz Folley
Clerk
9th April 2025